

PUBLIC MEETING OF THE MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS UNAPPROVED MINUTES

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive sessions are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Meeting Type: Normal Meeting Start Date: 01/06/14 Start Time: 3:30 PM
Place: Conference Room End Time: 4:45 PM
Location: 1455 Willow Creek Rd

Vision: Mountain Oak School is Committed to the Following:

- Growing our school population to full enrollment.
- Developing and enriching our campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Agenda Items

1 Public Comment

Owner: Anna Marx

- *Maryn Yamamoto expressed concerns about the charter renewal.*
- *Sunshine Reilly expressed concerns and asked what help parents could give.*
- *Pamela Craig offered the help of David Craig with charter renewal.*

2 Faculty Report

Owner: Marlene Sullivan

No Faculty Report

3 Principal's Report

Owner: ElizaBeth Wildemaan

- *Winter Craft Fair made a decent amount of money*
- *New Enrollments*

4 Business Manager Report

Owner: Martha Jensen

- *2013-14 \$50-\$60,000 budget deficit*
- *May use line of credit again in Spring because of deficit*

5 President's Report

Owner: Anna Marx

- *Sent an email to members of the site visit committee*
- *Charter Renewal report came very recently—much work done in 24hrs.*

6 Approval Item: Approve 2014-15 School Fees

Owner: Martha Jensen

*Robert moves to approve 2014-15 School Fees.
Angela Seconds. No opposition. No abstentions. All in favor. Motion carried.*

7 Approval Item: Approve Revised Benefit Policy

Owner: Martha Jensen

Discussion: *Business Manager made recommendations to the board regarding changes in Fringe Benefits benefits for qualified employees beginning March 1, 2014 [see hard copies of hand-outs].*

*Anna moves to approve the Revised Benefit Policy.
Angela Seconds. No opposition. No abstentions. All in favor. Motion carried.*

8 **Discussion/Action Item: Review 2012-13 Audit** Owner: Martha Jensen

*Anna moves to Table 2012-13 Audit review
Angela Seconds. No opposition. No abstentions. All in favor. Motion carried.*

9 **Discussion/Action Item: School Policy Regarding Visitors on Campus** Owner: Martha Jensen

*Anna moves to Table School Policy Regarding Visitors on Campus.
Angela Seconds. No opposition. No abstentions. All in favor. Motion carried.*

10 **Discussion/Action Item: Charter Board Meeting Action Plan** Owner: Anna Marx

Discussion: *Anna—Most likely scenario—renewal with stipulation of creating a Performance Management Plan—within 20 days of the charter board meeting. Need to show up at the Monday, January 13 meeting with what will be included in our management plan. Marlene—passed out copies of a Performance Management article including a list of 17 indicators. Martha—Tucson Waldorf School is offering to help with writing our Performance Management Plan. Anna—Appoint subcommittees that will stay after the board meeting to work on this plan; what we are doing to ensure our students’ success. Subcommittees—Financial: Lynn & Martha; Faculty: Marlene & Pamela; Board/Admin.: Anna, Robert, Elizabeth, Angela.*

11 **Discussion/Action Item: Cap 8th Grade Class at 20 Students** Owner: Marlene Sullivan

*Robert moves to approve 8th grade cap at 20 students.
Lynn Seconds. No opposition. No abstentions. All in favor. Motion carried.*

12 **Discussion/Action Item: Hiring a Janitor** Owner: Angela Kumbera

*Anna moves to table discussion on hiring a janitor.
Angela Seconds. No opposition. No abstentions. All in favor. Motion carried.*

13 **Consent Agenda** Owner: Anna Marx

Move to approve:

- *Assignment of business services to Business Services Solutions LLC.*
- *Minutes: December 2, 2013 and Special Meeting December 12, 2013*
- *Vouchers: #09-#11, #1419-1425*

Anna moves to approve the Consent Agenda. Marlene Seconds. No opposition. No abstention. All in favor. Motion carried.

10 **Meeting Adjournment** Owner: Anna Marx

Closing:
The healthy social life is found
When in the mirror of each human soul
The whole community finds its reflection
And when in the community
The virtue of each one is living.

Attendee Information

Name	E-Mail Address	Present
Robert Ernst, Board Member	ernst_rob@msn.com	X
Martha Jensen, Business Manager, Non-Member	mjensen@mountainoakschool.org	X
Anna Marx, President	marx7329@gmail.com	X
DeeAnn Morgan, Board Member	deeannmh1@gmail.com	X
Marlene Sullivan, Board Member	marlenu@hotmail.com	X
ElizaBeth Wildemaan, Principal, Non-Member	directormtnoak@cableone.net	X
Angela Kumbera, Board Member	angela.kumbera@gmail.com	X
Lynn Hughes, Member	bprincess50@yahoo.com	X
Shawna Williams, Member	shawnaewilliams738@gmail.com	